

2014 HESN Internship Position Descriptions

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- 6. Education (E3/ED)**
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- 9. Forestry & Biodiversity/Measuring Impact Team (E3/FAB)**
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*The Office of Science and Technology will evolve into a new organization in the coming months.

1. Office of Science & Technology/Front Office (OST/Front Office)

The Front Office works on Engaging current and new audiences in development, helping to link different stakeholders with the work of the Lab and how they can get more involved in solving humanity's greatest challenges.

Internship Opportunity

We would like an intern who can help with communications, events, graphic or multimedia design, social media

Preferred Candidate Background

Undergraduate, Graduate. Communications, Multimedia, Graphic Design, Project Management, Business, but anyone who is very organized and hands on, detail oriented, responsible, and creative would be great!

2. Center for Global Solutions (OST/CGS)

CGS works on taking proven innovations to global scale (100's of millions of people).

Internship Opportunity

Research into and engagement with practitioners about "implementation science," adoption/scaling of innovations. Support in completing a full inventory of what innovations are "proven" and being supported by USAID programs. Support to establish and foster a community of practice around scaling

Preferred Candidate Background

Undergraduate (Junior/Senior), Graduate. Economics, Finance, Health, Social Science

3. Center for Excellence on Children in Adversity (OST/CECA)

A team in OST and CECA is implementing a longitudinal research initiative in Kampala, Uganda. The research aims to track the development of children growing up in adversity and identify the key investments needed to help children become resilient adults. This is done in coordination with Makerere University and Makerere's AfriChild Center.

Internship Opportunity

Program management, contribution to methodology, and oversight of research.

Preferred Candidate Background

Graduate, PostDoc. Social science background with strong methodological skills. Preferred technical expertise/skills include child development, vulnerable youth, epidemiology, surveys, project management.

4. GeoCenter (OST/Geo)

The GeoCenter is focused on increasing the geospatial capabilities at USAID Missions, Offices, and Bureaus. This includes coordinating with other U.S. Government partners, performing

training programs, offering consultation on the inclusion of geospatial efforts, and developing mapping analysis.

Internship Opportunity

The GeoCenter HESN intern would help to connect and support geospatial analysis projects that can benefit the HESN and GeoCenter Offices as well as OST.

Preferred Candidate Background

Undergraduate, Graduate. Required: Geography, Geographic Information Systems (GIS). Other skills desirable: remote sensing, cartography, geospatial analysis, data visualization, web mapping, open data sharing.

5. Development Innovation Ventures (OST/DIV)

As part of its commitment to increase investments in cost-efficient solutions, USAID launched Development Innovation Ventures (DIV) as a way to produce development outcomes more effectively and cost-efficiently while managing risk and obtaining leverage. DIV runs a quarterly competition for bold development ideas and recognizes that breakthroughs can come from anywhere. For more information, please see: [usaid.gov/div](https://www.usaid.gov/div) and follow us at twitter.com/DIVatUSAID

Internship Opportunity

As a member of the DIV team, you will be part of a small group of dedicated and enthusiastic people aiming to find new and more cost-effective solutions across all USAID development sectors. DIV needs support across several work-streams including website and other marketing material development, project selection and administration including reviewing grantee updates and writing reports about our projects.

Preferred Candidate Background

Graduate. DIV is particularly interested in graduate level interns working on an MBA, an MPP with significant quantitative experience, or a combination of relevant education and work experience in the development sector.

6. Education (E3/ED)

Within the Education office, the internship supervisor supports the appropriate and scalable integration of information and communications technology across USAID's global education portfolio, and manages both the All Children Reading Grand Challenge for Development and the mEducation Alliance.

Internship Opportunity

Research reviews of promising uses of technology to advance quality educational impact, particularly in developing countries.

Preferred Candidate Background

Graduate. Technology; technology for development; international education

7. Education/Office of the Senior Advisor for International Education (E3/ED)

The USAID Senior Advisor for International Education handles the external relationships for the overall USAID Education portfolio, including partnerships, Hill outreach, global education community relationships, interagency relationships and general public engagement.

Internship Opportunity

Assist in a variety of outreach, promotion and communication activities in relation to both basic education and higher education, including compiling content for social media. Conduct background research on education organizations, congressional members, interagency partners and others that the Senior Advisor engages, and can be tailored to the intern's specific interests within international education.

Preferred Candidate Background

Undergraduate. Communications, Media, International Studies, Public Policy, Political Science

8. Economic Policy (E3/EP)

The main role of the Economic Policy Office is to conduct economic analysis, primarily in the areas of growth diagnostics and cost benefit analyses.

Internship Opportunity

The intern would contribute to technical analyses in the office, as well as support functions.

Preferred Candidate Background

Undergraduate, Graduate. Economics (preferred), math, public policy, international relations.

9. Forestry & Biodiversity/Measuring Impact Team (E3/FAB)

The Measuring Impact team in Forestry and Biodiversity works on improving monitoring, evaluation and adaptive management in the Agency's biodiversity programs, including support to nine Missions, the creation of technical guidance, and research and analysis.

Internship Opportunity

We are creating an inventory and typology of biodiversity programs and approaches in the Agency, linking these to indicators and other measures they monitor as well as the evidence base for their effectiveness.

Preferred Candidate Background

Graduate. Either ecology/conservation biology/natural resource management or a social science major doing comparative data analysis (political science, economics). We may also be interested in geo-referencing the projects and/or identifying GIS/remote sensing databases that could be used to test the impact of approaches.

10. Bureau for Food Security/Feed the Future (BFS/FtF)

The Bureau for Food Security supports missions and partners in the Feed the Future Initiative (<http://feedthefuture.gov>) through technical leadership to improve food security through smallholder-led agriculture.

Internship Opportunity

The Intern will support the Bureau for Food Security's (BFS) efforts to integrate gender into Feed the Future's programming and communicate how Feed the Future (FtF) promotes gender equality and female empowerment to internal and external audience. Anticipated duties include:

- Liaise with BFS communications team to increase gender content in BFS/FtF social media
- Draft a literature review and/or case studies for a Gender Development Brief to share lessons on gender integration in agricultural programs with missions and partners
- Catalog and summarize gender materials and resources
- Represent BFS gender team at internal and external meetings
- Participate in the development of a preliminary youth strategy for Feed the Future

Preferred Candidate Background

Undergraduate, Graduate. Gender, Social sciences, Agriculture.

As successful Intern will have strong research skills; strong communications and writing skills, especially for non-technical audiences, and be able to prioritize and translate complex findings or concepts into clear, relatable, interesting, and brief language; strong organizational skills; and the ability to work independently

11. Bureau for Food Security/Research (BFS/ARP/Research)

The Research Division within BFS/ARP works with the Feed the Future Innovation Labs, CGIAR (Consortium of International Agricultural Research Centers) and other research activities.

Internship Opportunity

1. Mapping the various characteristics (for example, soil type, crop type, yield, irrigation, environmental quality etc.) of the factors relating to the Feed the Future Research
2. Provide analysis from results obtained in the above and add additional inputs to the geospatial data (for example, remote sensed satellite data) as needed.

Preferred Candidate Background

Graduate. Proficiency in ArcGIS (or other similar software such as QGIS, or MapWindow) as well as Remote Sensing software (ERDAS Imagine or ENVI) would be desirable.

12. Global Health (GH/HIDN/NUT: Research)

Our work focuses on identifying, developing, testing, and facilitating the introduction of new/refined tools, technologies, approaches, policies, and/or interventions that improve the health status of infants, children, mothers, and families in developing countries.

Internship Opportunity

The intern may be asked to prepare reports/concept papers, conduct literature reviews, or engage in other analytical work as well as assist with the management of project activities related to health research and the translation of health research into practice.

Preferred Candidate Background

Undergraduate, Graduate. The intern should have completed at least one semester of an accredited MPH program and/or graduate program related to health. Additionally, the intern must have excellent writing skills and be well-versed in research and analysis (some experience with research design and monitoring and evaluation preferred).

13. Global Health Office of Population and Reproductive Health

The Office of Population and Reproductive Health and Africa Bureau are working collaboratively to support health teams at 13-15 of our missions in Africa to develop, pilot and scale up a range of mHealth interventions and activities. Country teams have met twice (2012 - Tanzania and 2013 - Ethiopia) to share best practices and lessons learned. We are currently working with teams to focus on building their capacity in financing mHealth solutions -- through work with the public and private sectors in countries and regionally.

Internship Opportunity

Our team would like an intern to provide enhanced support for mHealth innovators in these African countries individually and as a group. For example, we may want to set up a virtual and face-to-face network of mHealth innovators in the countries where we are working. We also plan to facilitate peer-to-peer knowledge and experience sharing through exchanges. This intern would help to define how we will build capacity, identify synergies with other mobile solutions work at USAID and in the larger mHealth community and work with us to implement our plan.

Preferred Candidate Background

Graduate. Students with a health background with experience, interests, skills in technology for development, supporting innovation, costing, alternative financing models, supporting networks and communities of practice

14. Global Health/Saving Lives at Birth

The Saving Lives at Birth Grand Challenge seeks innovative preventative and treatment approaches to tackle maternal and newborn mortality in the poorest places in the world.

Internship Opportunity

We seek an intern to help us implement the final stages of the Saving Lives at Birth procurement process, including the planning and execution of the high-level DevelopmentXChange event.

Preferred Candidate Background

Undergraduate. We seek an intern with a strong interest in global health. In addition, they should have an interest and background in media and communications and the ability to help plan and implement a high-level public event.

15. Democracy, Conflict, & Humanitarian Assistance/Office of Program. Policy & Management (DCHA/PPM)

With several hundred experts in nine offices managing \$2-3 billion billion in programs annually, USAID's Bureau for Democracy, Conflict, and Humanitarian Assistance (DCHA) brings together the wide-ranging technical expertise and global operational capabilities essential to crisis prevention, response, recovery, and transition efforts. Within DCHA, the Office of Program, Policy and Management's (PPM) Program Team is responsible for Bureau-wide leadership and coordination on program and policy, including environmental compliance, climate change, food security, gender, and complex crises.

Internship Opportunity

It is anticipated that the Environmental Programs intern would provide technical and programmatic support to DCHA's climate change adaptation and environmental safeguards (i.e., 22 Code of Federal Regulations 216) portfolios. Illustrative activities include:

1. Assisting in gathering lessons learned on how DCHA food security programs in the field are managing the coupled stressors of environmental degradation and climate variability/change.
2. Identifying potential entry points for integrating climate change considerations and adaptation planning into DCHA field programs in food security in Africa.
3. Supporting development of a communications initiative (e.g., USAID Impact Blog) to help raise awareness on how integrating environmental safeguards and climate change into development activities impacts overall outcomes.

Preferred Candidate Background

Graduate. Background in environmental sciences and engineering, environmental policy, environmental health, risk assessment, climate change, water resources, natural resource managed or related disciplines. Experience blogging on professional technical topics, a plus.

16. Democracy, Conflict, & Humanitarian Assistance/LGBT (DCHA/DRG/LGBT)

President Obama issued an executive memorandum on December 6, 2011, "International Initiatives to Advance the Human Rights of Lesbian, Gay, Bisexual, and Transgender Persons" directing all agencies engaged abroad to ensure that U.S. diplomacy and foreign assistance promoted and protected the human rights of LGBT persons. Specifically, he direct that Agencies involved with foreign aid, assistance, and development shall enhance their ongoing efforts to ensure regular Federal Government engagement with governments, citizens, civil society, and the private sector in order to build respect for the human rights of LGBT persons. At USAID, Mr. Ajit Joshi, the acting Senior LGBT Coordinator, has been working with the LGBT Agency Coordinating Committee to promote the integration of LGBT concerns and beneficiaries into USAID's policies and programs. USAID's LGBT activities focus on five principal areas:

1. Engage with governments, civil society and the private sector to build respect for LGBT rights as a fundamental aspect of democratic principles, human rights and good governance.
2. Support and protect the human rights and physical security of LGBT activists and civil society institutions.
3. Mainstream and integrate LGBT rights in U.S. government foreign assistance processes, projects, and initiatives.
4. Coordinate with other U.S. government agencies to ensure consistency of action and policy in the conduct of U.S. foreign policy.
5. Work with officials in the Bureau of Human Resources and the Office of Civil Rights and Diversity to ensure that USAID itself is abiding by the President's memorandum.

Internship Opportunity

We seek an intern who would be interested in contributing to the mainstreaming of LGBT activities into the work of USAID worldwide. Duties include:

- Serve as a core member of the LGBT ACC seeking to elevate and mainstream attention to LGBT in all aspects of USAID's operations and programs.
- Research existing USAID programming designed for other vulnerable and hidden populations to identify lessons learned or innovate approaches that will contribute to LGBT program design.
- Draft agency guidance on good practices on how to assist LGBTI populations.

Preferred Candidate Background

Undergraduate, Graduate.

17. (VIRTUAL) Mission: (Thailand) Regional Development Mission in Asia (RDMA)

Our office in the RDMA Mission provides support to USAID missions in Asia on how to integrate disaster risk management measures into their development planning and project investments. RDMA provides technical disaster risk management information to USAID missions (tools, training, etc) on the "development" side of USAID (as opposed to disaster response)

Internship Opportunity

- Summarize key documents on disaster risk management (DRM), so they are useful to USAID staff
- Develop 1-pagers on key topics (gender considerations for disaster risk management, PPPs and DRM, etc)
- Assist in development of (and contributing content to) a knowledge sharing platform on disaster risk management
- Compile a list of key information websites on disaster risk management
- Review training modules and tools for the utility and application to USAID work
- Compile basic training materials on DRM (disaster cycle, models for addressing disaster risk, etc)

Preferred Candidate Background

Graduate. disaster management, economic development, urban planning

18. (VIRTUAL) Mission: (Thailand) Regional Development Mission in Asia (RDMA)

Our office in RDMA would like to develop an interactive database of international donor organizations in SE Asia that included locations, contact information and major program areas (we have developed some spreadsheets already for reference). The database would be complemented by a report that detailed the strategy, staffing and funding resources that major donors are deploying in the region, and make recommendations on future program coordination and cooperation.

Internship Opportunity

This project would help us explore and develop partnerships with other donor agencies in order to effectively implement our recently completed 5 year strategy. The database and narrative would be made available to our bilateral Missions to assist them in building local partnerships and working more closely with other donors to achieve similar program objectives.

Preferred Candidate Background

Graduate, SE Asian Nationals. Public Administration, International Development, International Political Economy, Sociology, Political Science, Public and International Affairs

19. Mission: RDMA/Private Sector Engagement (RDMA/TAG/PSEG)

The Private Sector Engagement Group (PSEG) increases economic growth throughout Asia by assisting RDMA and client-missions in identifying opportunities that lead to impact investments, partnerships and technology solutions.

Internship Opportunity

- Assess feasibility of various proposals that utilize credit guarantees to unlock private capital to invest in targeted sectors
- Keep abreast of changes in impact investing arena and help team members plan for targeted engagements
- Assist team member focused on technology to research proposed ideas
- Assist team member focused on partnerships to develop innovative partnerships

Preferred Candidate Background

Undergraduate, Graduate. Finance, Technology, Capital Markets background.

20. Mission: Cote d'Ivoire Health Office (USAID/Cote d'Ivoire)

USAID's Health Office in Cote d'Ivoire focuses primarily on implementing the President's Emergency Plan for AIDS Relief (PEPFAR) program. The Office manages grants and contracts that strengthen supply chain management for HIV/AIDS procurement and distribution, HIV/AIDS strategic information systems, and community services for vulnerable populations. The team

engages with the Government of Cote d'Ivoire for enhanced HIV/AIDS policy and programming in country.

Internship Opportunity

An HESN intern would be ideal for helping USAID's Health Office contribute to high-quality HIV/AIDS prevention, treatment, and care programs in Cote d'Ivoire. The intern could help develop innovate new models of service delivery, utilizing technology more effectively in the health portfolio. We are particularly interested in strengthening linkages between HIV/AIDS and nutrition through food systems innovation.

Preferred Candidate Background

Graduate. Interest in technology for development; integrating mobile health solutions; food systems innovation - strengthening linkages between HIV/AIDS programs and nutrition; innovative healthcare delivery. Background in public health in developing contexts, program management, evaluation. Skill sets: French language skills preferred.

21. Europe & Eurasia Bureau/Strategic Planning and Analysis Division (E&E/PO/SPA)

The Strategic Planning and Analysis Division (E&E/PO/SPA) leads and supports the Europe & Eurasia Bureau's efforts and represents Bureau interests in strategic planning and budgeting, project design and implementation, and monitoring and evaluation. Likewise, the Division provides support to E&E Missions on these elements of the program cycle. It is a small division with a varied mandate -- allowing an intern a lot of hands on experience in a range of areas needed by a development professional.

Internship Opportunity

The intern plays an integral role in the division. Tasks will be assigned as a balance between those activities that will provide a meaningful learning experience for the intern and those activities that will support the productivity of the division in its key areas of work. The internship would be a combination of research/analysis, developing spreadsheets and presentations, reviewing performance and planning reports, and covering and reporting on events around the bureau, Agency, State and Washington (Hill & think tanks). The intern will take responsibility for some regular functions to allow for follow-through and ownership.

Preferred Candidate Background

Undergraduate, Graduate. The intern should have a background or strong interest in global affairs, international development or foreign assistance. S/he should demonstrate excellent written and verbal communication skills and have advanced computer proficiency, including in Excel and PowerPoint. Strong research and analytical skills are desired as is a high attention to detail and the ability to prioritize/manage multiple tasks. Knowledge of the region and proficiency in one of its languages is helpful but not required.